

PROPERTY BUSINESS IMPROVEMENT DISTRICT

ANNUAL PLANNING REPORT CHECKLIST

FY _____

BID NAME: _____ CONTRACT # _____

AUTHORITY (CS&H Code Section)	REQUIREMENT	PAGE FOUND
36650(b)	Specify BID name	
36650(b)	Specify fiscal year to which report applies	
36650(b)(1)	Any proposed changes in the boundaries	
36650(b)(1)	Any proposed changes in any benefit zones	
36650(b)(2)	The improvements and activities for that fiscal year	
36650(b)(3)	An estimate of the cost of providing the improvements and activities for that fiscal year	
36650(b)(4)	The method of levying the assessment in sufficient detail to allow each real property owner to estimate the amount of the assessment to be levied against his or her property for that fiscal year	
36650(b)(4)	The basis of levying the assessment in sufficient detail to allow each real property owner to estimate the amount of the assessment to be levied against his or her property for that fiscal year	
36650(b)(5)	The amount of any surplus revenues to be carried over from a previous fiscal year	
36650(b)(5)	The amount of any deficit revenues to be carried over from a previous fiscal year	
36650(b)(6)	The amount of any contributions to be made from sources other than assessments levied pursuant to this part	
	An authorized representative of the nonprofit Board must sign the report.	

NOTES: